Greetings and thank you for agreeing to be a coach with our youth recreational program.

As a volunteer, we do have a couple items we need to complete.

* Background check
* Safesports

Below are detailed instructions on how to complete these tasks.

**Background Check Portal:**

Below is the link for all you to submit your application:

<https://refserve2.com/club/gettingStarted.cfm?mid=d01f4b5b-1cc6-4d44-ad6a-a06f8663c09a&cid=610>

You can also access the system to submit your application by visiting

<www.usssasoccer.com> and selecting the Administration tab, followed by Forms menu option.

The Member Club Staff Background Check will be at the bottom of the page.

**Safesports Center:**

This is an online training program designed to cover areas that promote a child’s safety, a positive

environment, as well as mandated law reporting.

This service is free, the access details below are **not to be published** and are only provided to you due to

your membership with USSSA. Please only pass onto adults in your club/organization who are required

to participate in the SafeSport Training Program.

To access and use the system follow the details below:

1. Use this link: [Safesports(click here to access link)](https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Fsafesporttrained.org%2F%3FKeyName%3DJJFAQsQPWNRj01edWcPr&data=04%7C01%7Cavickroy%40ussoccer.org%7Cd66f367b725b4f9542e908d9ba71fae9%7Cb8c39267a5ae4e24a11983cd29bb4d9b%7C0%7C0%7C637745820968060231%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000&sdata=ShIjC%2Fsfa4UbPSQakzJbnQJqAksCWB3svTr933aLmhE%3D&reserved=0)
2. 2. Complete information on “Sign Up” page.
3. If prompted, log in to the new account you just created.
4. Click on “Menu” and select “Catalog.”
5. Click the Start button for “SafeSport Trained – U.S. Soccer Federation” to complete the course.
6. Upload your certificate of completion. Instructions for downloading a certificate of completion are as follows:

1. Please select the “Menu” icon at the top right of your page.

2. Select “Transcript”.

3. Once the transcript page displays, locate the most current completion for the course under the “Certificates” section.

4. Download the certificate by selecting the “Download” button at the right of the completed course.

**\*\*\*please keep a copy of your certificate as you will need the numbers on it for proof of completion\*\*\***

**FURTHER DESCRIPTION ON SAFESPORT TRAINING AND REPORTING**

U.S. Soccer developed the Safe Soccer Framework as a foundation from which all participants in the

soccer community, be they athletes, coaches, referees, administrators or volunteers, play an active role

in creating an environment free from emotional, physical or sexual abuse.

As a member of U.S. Soccer, USSSA has adopted the foundation and process set out by the Federation in

order to meet the requirements and help educate, train and protect our members youth soccer

participants.

The Safe Soccer Framework is a comprehensive program of policies and processes, screening, education

and training, reporting, monitoring and enforcement designed to help participants detect and report

abuse, respond to it and prevent future occurrences. These same MAAPP policies were also

incorporated into the Athlete and Participant Safety Policy, Policy 212-3, which provides standards for

U.S. Soccer’s Organization Members by which to build their own compliance programs consistent with

the structure of the Safe Soccer Framework. Please see <www.safesoccer.com> to download the Safe

Soccer Framework handbook, Policy 212-3, or the MAAPP template policies.

We recommend this information is distributed to your membership in order for understanding and full

participation to be achieved.

Below are some other links for information on the SafeSport Program:

<https://safesport.org/response-resolution-overview>

<https://safesport.org/policies-procedures>

<https://safesport.org/guides>

Please feel free to contact me with any questions or concerns with regards to your risk management process.