

5/17/2020 HFC Meeting Meeting minutes

HFC United Mission Statement

HFC United Soccer is a non-profit organization that is committed to providing a quality soccer program in Hastings and the surrounding community. Our focus is to develop each member, whether they are a player, coach, referee, manager, or parent to their fullest potential at all levels of participation.

Voting Board Members: Ceil Strauss (President & Indoor Rec), Dan Schaack (Vice President), Vinnie DeGrote (Secretary), Adrienne Haugen (Director of Recreation), Erin Maulucci (Travel Director), Mike Engeldinger (Treasurer), Jason Wenisch (Director of Communication and Marketing)

Non-Voting Board Members: Immediate Past President (Jeremy Reuter), Jessica DeGrote (Interim Volunteer Coordinator), Grace Ahman (Uniform Coordinator), Susie Stoltz (Webmaster), Sean Qualy (Field Coordinator), Erin Stewart (Team Manager Coordinator), Yander Sanchez (Referee Coordinator), Jennifer Lentz (Fundraiser Coordinator)

Staff: Dan Schaack (Director of Coaching and Player Development), Mike Engeldinger (Administrator)

Attendance: President Strauss, all voting members, Grace Ahman, Susie Stoltz, Sean Qualy, Brenda Green, Lynette Schultz, Sammy Lavine, Aaron Ludeen (18 people total were on the Zoom Meeting)

- **6 pm - Call to order, e-meeting logistics**
- **Approve Minutes:** for 4/26/20 and 5/3/20

Dan motioned to approve meeting minutes for 4/26/2020. Jason 2nd. Minutes approved with a 6-0 vote.

Erin motioned to approve the meeting minutes from the special board meeting held on 5/3/2020. Dan 2nd. minutes approved with a 6-0 vote.

- **Full refund for travel spring/summer season vote:** Ceil gave a brief run down of what was discussed with the board before the meeting about the uncertainty of the soccer season. Dan made a motion to refund all registered travel players for spring and summer. If there happened to be a season or partial season, all players that were registered to play would be able to play for free. Jason 2nd the motion. Motion passed with a 6-0 vote.
- **DOC updates**
 - **Latest from TCSL and MYSA:** Dan went over the return to play plan that was sent to the governor for approval. Dan was going to start to contact coaches and managers to see who was committed to coach and help with communication with all the teams. An email would be sent to the club from the coaches and/ managers with the return to play plan included to see who would still want to participate in any type of season. Dan noted that if there would be any games this summer that they would have to start by June 15th. There were concerns about practices and social distancing. Lynette shared her concerns on how kids have been inside for the most part and haven't seen each other. It could be difficult to keep them apart. Soccer is a team sport and it's hard not to have contact in any form.
 - **Other updates:** There was discussion about what practices would look like and how city fields were not open yet for organized sports and activities.
- **Field update:** Sean stated that the city fields were closed until the Minnesota Amateur Commission meets with the governor. Sean commented on how he is ready to paint fields once we get the ok to use the fields. He would need a small group of volunteers to help. He didn't think it would take long to paint the fields we would need. Goals at Rosemary Ponding Basin would be picked up and brought back to Vets Park. Nets were installed at Wallin Park. Eagle Scout Josh had finished the benches he made for out at vets. Dan did say that for the time being they could not be used for getting ready. Sean

did say that the benches could be tipped on their side to be used for passing drills. Josh had material left over and was going to make some kick boards for out at vets.

- **Volunteer hours and DIBS – credit to next season?** The board discussed a little about whether to credit dibs to next year or start fresh again next year in hopes people would volunteer still if needed for this year, like for field painting. So far 27% of dib hours are complete. About \$5700 checks were cashed last year. The board decided to table any kind of action until the next board meeting.
- **Administrator & Financial Updates:** Mike shared with the group the beginning looks of the new Web page hosted by Demosphere. He showed what we can have on the webpage and the drop down menu items we can have as well.
 - **Financial update:** Mike went over financials for the month and the balances for the accounts. He went over how the club will cover the travel refunds. Mike went over the CARES ACT Items:
 - **PPP** - \$5,600 was received from the government through our bank, North American Banking Company. This money will be used for payroll that will allow Dan and Mike to stay on and continue to work for HFC. This money will show up as a loan in the financials for 8 weeks and then will be forgiven by the government.
 - **EIDL - this was with the Small Business Association:** Just for applying for this loan, a \$2,000 grant (\$1,000 for each employee) is direct deposited. Down the road HFC will be given the opportunity to apply for the EIDL loan with the SBA. Regardless of the SBA's decision on EIDL loan acceptance, denial, or refusal, HFC gets to keep the \$2,000. After learning more about this program HFC will refuse the EIDL loan, if offered to accept this.
 - **Heart Grant:** This grant was offered by the City of Hastings \$4,000 received. This money will be used for buying PPE (hand sanitizer, disinfecting wipes and masks). Other items suggested we can use the grant money for was equipment. Goalie gloves for teams that don't have a designated goalie. Pennies for all the players so they don't have to share. A video camera with a tall tripod to record practices and games to be replayed.

Spring Rec refunds have been sent out. 38 checks had to be made and sent via mail due to the 90 day refund rule with Sports Engine. 3 families donated their refund to Hastings Family Service. \$180 was donated.

Mike was going to start the Travel refunds the week of May 17th.

- **Adjourn** - Vinnie made a motion to adjourn at 7:30 pm. Dan 2nd. Motion passed 6-0.

Next HFC Board meeting will be on Sunday May 31st on Zoom. Email reminder will go out to the Club with the code and password.

HFC United

STATEMENT OF FINANCIAL POSITION

As of April 30, 2020

	TOTAL		
	AS OF APR 30, 2020	AS OF APR 30, 2019 (PY)	% CHANGE
ASSETS			
Current Assets			
Bank Accounts			
Certificate of Deposit NABCO 20 MO	60,000.00	60,000.00	0.00 %
Checking - NABCO	82,178.06	121,776.29	-32.52 %
NABCO Coaches Savings	0.00	6,494.94	-100.00 %
Savings NABCO (Main)	64,431.38	40,876.48	57.62 %
Savings NABCO - Fundraiser	0.00	1,214.21	-100.00 %
Total Bank Accounts	\$206,609.44	\$230,361.92	-10.31 %
Total Current Assets	\$206,609.44	\$230,361.92	-10.31 %
Other Assets			
Biermaier Financial Investment Brokerage	70,000.00		
Total Other Assets	\$70,000.00	\$0.00	0.00%
TOTAL ASSETS	\$276,609.44	\$230,361.92	20.08 %
LIABILITIES AND EQUITY			
Liabilities			
Total Liabilities			0.00%
Equity			
Opening Balance Equity	114,553.84	114,553.84	0.00 %
Retained Earnings	126,287.88	98,390.57	28.35 %
Net Revenue	35,767.72	17,417.51	105.35 %
Total Equity	\$276,609.44	\$230,361.92	20.08 %
TOTAL LIABILITIES AND EQUITY	\$276,609.44	\$230,361.92	20.08 %

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STATEMENT OF ACTIVITY

September 2019 - April 2020

	TOTAL		
	SEP 2019 - APR 2020	SEP 2018 - APR 2019 (PY)	% CHANGE
Revenue			
Billable Expenditure Revenue		-13.35	100.00 %
Fundraising	2,316.13	4,939.68	-53.11 %
Hastings Futsol	875.00	426.00	105.40 %
Non-Volunteer Fees		3,800.00	-100.00 %
Registration			
Camp/Training	275.00	950.00	-71.05 %
Co-Ed Indoor	13,619.00	12,970.00	5.00 %
Rec	11,171.67	14,850.00	-24.77 %
Travel	75,718.47	60,946.75	24.24 %
Total Registration	100,784.14	89,716.75	12.34 %
Sponsorships	4,000.00	8,000.00	-50.00 %
Total Revenue	\$107,975.27	\$106,869.08	1.04 %
GROSS PROFIT	\$107,975.27	\$106,869.08	1.04 %
Expenditures			
Accounting	995.00	1,525.00	-34.75 %
Advertising	916.43	179.21	411.37 %
Awards and Medals	29.03		
Bank Charges		213.00	-100.00 %
Donation	700.00	104.00	573.08 %
Education and Training	1,405.00	50.00	2,710.00 %
Equipment	620.00	1,214.52	-48.95 %
Facilities	706.62	12,840.25	-94.50 %
Field Supplies, Maintenance & Materials	1,228.53	319.29	284.77 %
Food	540.00		
Fundraiser Expense	118.33	1,841.00	-93.57 %
Insurance	1,563.00	904.00	72.90 %
IT - Website etc	1,197.90	1,157.50	3.49 %
Labor			
Director of Administration	2,089.00		
Director of Coaching	17,383.16		
Evaluators	120.00		
HFC Paid Coaching		714.00	-100.00 %
Referees			
Ref Assigning	5,574.50	11,747.00	-52.55 %
Total Referees	5,574.50	11,747.00	-52.55 %
Technical Directors/Assistant DOC		24,000.00	-100.00 %
Trainers	755.00	720.00	4.86 %
Total Labor	25,921.66	37,181.00	-30.28 %
Licenses, Permits and Filings		125.00	-100.00 %
MYSA/TCSL Membership & League Fees	8,363.00	19,755.41	-57.67 %
NGIN Processing Fee	3,554.51	3,729.75	-4.70 %

	TOTAL		
	SEP 2019 - APR 2020	SEP 2018 - APR 2019 (PY)	% CHANGE
Payroll Taxes	749.56		
Playoffs and Paid Tournaments	3,225.00		
Refund - Registration	14,293.65	4,443.17	221.70 %
Scholarship	1,500.00	1,000.00	50.00 %
Storage	630.00	1,069.00	-41.07 %
Supplies, Postage and Printing	100.32	390.17	-74.29 %
Uniforms	4,536.25	6,675.73	-32.05 %
Total Expenditures	\$72,893.79	\$94,717.00	-23.04 %
NET OPERATING REVENUE	\$35,081.48	\$12,152.08	188.69 %
Other Revenue			
Interest Earned	86.07	136.69	-37.03 %
Other Miscellaneous Revenue	1,279.71	777.73	64.54 %
Total Other Revenue	\$1,365.78	\$914.42	49.36 %
Other Expenditures			
Miscellaneous	679.54	-4,351.01	115.62 %
Total Other Expenditures	\$679.54	\$ -4,351.01	115.62 %
NET OTHER REVENUE	\$686.24	\$5,265.43	-86.97 %
NET REVENUE	\$35,767.72	\$17,417.51	105.35 %